



New Beginnings Schools Foundation Board Meeting

April 12, 2017

5:30 pm

2045 Lakeshore Drive, CERM Building Rm. 438

New Orleans, Louisiana

Minutes

A meeting of the Board of Directors of New Beginnings Schools Foundation was held on April 12, 2017 at 5:30 pm at 2045 Lakeshore Drive.

The following members were present:

Present for the meeting were:

Leslie Bouie
Travis Chase
Raphael Gang
Tracey Jackson
Jill Sylvain
Val Marshall
Kathy Saloy
Tamara Wyre (via telephone)

Absent from the meeting were:

Wanda Brooks
Shelia Danzey
Ashley Spears

Adoption of the Agenda

Voted:

Board President, Leslie Bouie called to approve the April 12, 2017 board meeting agenda with the modification requested by Ms. Bouie to add an update on the consolidated charter agreement by Board Attorney, Michelle Craig. Motion was made by Kathy Saloy. The motion was seconded by Jill Sylvain. Chair Bouie called for the vote. **Motion carried.**

Adoption of Minutes

Voted:

Board President, Leslie Bouie called to approve the minutes from the March 16, 2017 board meeting. There was a discussion regarding the CEO report, and Ms. Blouin-Williams advised that there was not a report due to her absence from the meeting. Ms. Craig advised that all information provided at the board meeting is public record and that all items could be attached to the minutes if the board preferred. Motion was made by Val Marshall. The motion was seconded by Travis

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Chase. Chair Bouie called for the vote. Jill Sylvain abstained from the vote due to her absence from the meeting. **Motion carried.**

Committee Reports

Chair Bouie prefaced the reports and advised the board that there was a joint committee meeting of the Academic Excellence and Finance Committees of the board, which was held on April 6, 2017.

Academic Excellence Committee – Committee Chair Val Marshall reported that the committee was updated on the current dashboards at the joint meeting. Additionally, the committees agreed to meet quarterly to ensure that both committees are on the same page relative to academic needs and the financial impact of those needs. Ms. Marshall also advised that staff would be meeting with the consultant to finalize the draft of the SPED handbook.

Finance Committee – In the absence of Committee Chair Shelia Danzey’s absence, Board Chair Bouie requested a report from Ms. Collins, Chief Business Office. Ms. Bouie advised that the Finance Committee was provided a summary of recommended budget amendments that included a 10% deviation, which the committee was comfortable with recommending, but Committee Chair Danzey was not comfortable making a recommendation on the budget amendments at that time. Ms. Blouin-Williams advised that after the committee meeting, she emailed the board the recommended budget amendments that included variances in excess of 10%, as well as a summary thereof. Ms. Collins also advised that the MFP dollars have also been received, which are related to the February 1st count. Staff will confirm the student enrollment numbers as of February 1st and update the board accordingly.

Standing Agenda Item(s)

Monthly/YTD Budget-to-Actuals Comparisons – Ms. LaKenya Collins, Chief Business Officer advise that the financials presented at the meeting were for the period ended February 28, 2017. She also advised that due to the Spring Break holiday, the March financials have not been completed. Therefore, they will be presented at the May board business meeting. The summary of financial statements was discussed and the board was informed that the budget will need to be amended to reflect changes due to enrollment counts. Ms. Collins also reviewed reports related to the School Food Reimbursement Program, which will also require budget amendments due to overstatement of revenues and expenses. The net effect of these revisions will not be material and will not have a significant impact on schools. Ms. Collins then reviewed the budget to actuals reports for each of the NBSF schools and advised that she is meeting with the individual school leaders to determine whether or not the remaining amounts each school has will be sufficient for operations for the remainder of the school year. So far, there are no material impacts on the schools for the remainder of the school year. There will be some reallocation of funding. Ms. Collins also advised the board that the trial balances and contract information is provided, as is required in the

Agreed Upon Procedures. The Network is not operating outside of its budget. Lastly, Ms. Collins advised the board that the Network does have funds available for the Gentilly Terrace and Capdau School relocation to the Avery Alexander site.

Avery Alexander Opening – Ms. Blouin-Williams advised that the update on the Avery Alexander opening will be included in her CEO report.

Monthly CEO Report – Ms. Blouin-Williams advised that a copy of the Monthly CEO Report was attached to the agenda for review by the board. Updates included:

- NBSF is prioritizing our communication efforts in order to inform and improve community awareness, involvement and perceptions.
- The Network Office is in negotiation to move into the UNO Bicentennial Education Center in June. Rental rates will equal a savings of approximately \$15,000. Moving expenses total approximately \$5,000. The move will bring additional advantages and renew the partnership between UNO and NBSF.
- The Gentilly Terrace Annual Charter School Review for 2015-2016 was provided to the board. Ms. Blouin-Williams advised that the renewal date is not applicable for 2017.
- The Nelson Annual Charter School Review for 2015-2016 was provided to the board. The renewal date is 2018 with a 2 year SPS goal of 70/C.
- OPSB and RSD School Desk Audits are scheduled for April 13th and May 8th. All requested audit information has been gathered and organized and is ready to be shared with the auditing entities.
- Other current audits include: AUPs by Bruno and Tervalon, and LDOE School Closeout audit at Gentilly Terrace. BESE's 8g review is complete and the network is awaiting the final report.
- An update on current EnrollNOLA numbers.
- Proposed Salary Range Scales.
- Network Organizational Structure, which will support success and excellence throughout the network.
- Avery Alexander Site – currently at 95% completion. Next walk through scheduled for the first week of May. Substantial Completion date of May 15th. There was an informational meeting on March 23rd, which was attended by approximately 125 community members and families. OneApp Round One numbers are at 752. All students will receive a backpack, book, school supplies, a uniform and a sweatshirt.
- Details regarding the implementation of the Teach Advancement Program (TAP) structure in all schools, which is a research-based school improvement model designed to attract, retain, support and motivate teachers.
- Our Voice Update, which included the status of the contract deliverables.
- Strategic Planning process update
- NBSF Partner Reception, which is scheduled for April 25th at 5:30pm at Lake Area
- Testing update

Added Agenda Item

Board Attorney, Michelle Craig, provided an update on the consolidated charter agreement. Ms. Craig advised that most recent changes have been emailed to the board. There are still discussions pending regarding the amendments provisions and the venue provisions of the contract. There are still meetings occurring to discuss the final differences. Ms. Craig will provide more information after upcoming meetings and she will be attending all conference meetings and board meetings regarding the matter.

Information Items

Ms. Bouie reminded the board members that the Tier 3 Disclosure Statements must be filed with the State before May 15th. Ms. Bouie also advised the board that Henderson Lewis from OPSB was in London last week visiting with Lloyd's of London in an attempt to get a more effective property insurance rate and that is still in the works.

Action Agenda Items

None.

New Business

None.

6:15 PM Meeting Adjourned

Prepared by:

**Shawanda Raphael, Executive Assistant
New Beginnings Schools Foundation**