



PARENTAL CONCERN/COMPLAINT PROCEDURE

The New Beginnings Schools Foundation believes in fostering a relationship between parents and teachers. Parents are encouraged to participate and provide input and support at the school site. Parents and teachers must work together to help students succeed. Parents should plan to meet with their child's teacher during the school year to hear about the success of their children or resolve any problems or concerns that may arise. Parents shall make appointments to meet with teachers by contacting the school's Secretary or Parent Liaison (if applicable) or by sending a written notice to the teacher. A time will be arranged to meet with the teacher during the teacher's non-teaching period or at a mutually agreed upon time. Teachers or other faculty members (i.e. school counselor, etc.) may also request conferences with parents to discuss concerns or issues.

Parent Concerns

When parents have concerns regarding the school program and/or their child's success at school, they should make an appointment to meet with the appropriate school personnel on the school campus to discuss the concern. If the concern cannot be resolved with a conference, or another staff member, the parent should make an appointment to meet with the Principal, Assistant Principal, or Director of Curriculum and Instruction. In those rare instances when concerns cannot be resolved at the school campus, parents may call the New Beginnings Schools Foundation at (504) 280-2309.

The process for registering a complaint is as follows:

- Attempt to deal with the individual teacher or administrator who is the source of the parental complaint.
- If this is unsatisfactory, schedule a conference with the school leader.
- If this is unsatisfactory, schedule a conference with a network representative at (504) 280-2309.